



Paid Policy & Research Fellowship

Colorado Succeeds is a non-profit, non-partisan coalition of senior business leaders committed to transforming the state's public education system. We believe that every student in Colorado deserves access to high-performing schools that prepare them to succeed in a competitive global economy. Our work provides the aggressive policy, advocacy and accountability supports necessary to make this ambitious goal a reality.

Policy & Research Fellowship:

The fellowship provides an opportunity to improve research and analysis skills while working closely with major stakeholders to impact state education policy. The fellowship offers diverse and challenging responsibilities, including:

1. **Research & Analysis.** We are focused on policy issues that concern our organization's core values: accountability, transparency, innovation and choice, student-centered, and return on investment. Every year, Colorado Succeeds researches the performance of Colorado's education system to identify critical shortcomings and structural barriers. We also analyze high-performing systems across the globe to find successful models so we can adapt them to Colorado's unique context and take them to scale. Within this process, we shine a bright light on the key challenges within Colorado's education system and the noteworthy opportunities to improve them.

A successful candidate should have an interest in education policy who can perform high-quality research and write clearly and convincingly about these topics. Research tasks will include assisting with major reports, analysis of rapidly-changing legislative proposals, and smaller day-to-day projects. Primary and secondary research may include examining: state statutes and proposed legislation; judicial rulings; national and Colorado-specific policy reports; Colorado Department of Education school performance data; and Colorado economic development data. The fellow will be empowered to communicate directly with legislators, state agency liaisons, lobbyists, and local stakeholder organizations on behalf of Colorado Succeeds to accomplish these responsibilities. The fellow will also be tasked with drafting and editing communications content around these topics, including but not limited to monthly email briefings and blog posts. The fellow might also be asked to represent Colorado Succeeds at critical meetings and events that address these issues.

Potential research areas include: early literacy, teacher evaluation, charter schools, school finance reform, tax credit programs, pension reform, teacher/principal licensure, digital/blended learning, improved standards and assessments, and turnaround schools.

2. **Membership engagement.** Colorado Succeeds is devoted exclusively to reforming K-12 education. One of the main ways in which we do this is through on-going engagement with our business members. This includes coordinating events, writing event recaps, preparing email updates, and writing policy briefings. The fellow will have the opportunity to contribute to these various efforts.



3. **Administrative duties.** The Colorado Succeeds office is small, but busy. In addition to higher-level responsibilities, the fellow will be expected to answer phones, schedule appointments, reply to e-mail queries, and other duties as assigned.

Qualifications

- Passionate about improving Colorado’s public education system
- Strong communication (written and verbal) and critical thinking skills – able to express ideas in a logical, coherent manner to a variety of audiences
- Resourceful, intelligent, detail-oriented, and hard-working – able to apply creativity and thoughtfulness into projects with minimal guidance
- Self-starter that works well independently and in teams in an often fast-paced work environment
- Experience and knowledge of public policy, research, non-profit and business principles is preferred
- Applicants must be enrolled in either a Bachelor’s or graduate degree program

Details

We are looking for someone who can commit to a minimum of 20 hours a week for at least four months. Schedule is flexible, within regular Monday — Friday, 8:30 am – 5:30 pm working hours. The office is located in Denver. The position pays a \$1,000 per month stipend.

To Apply

Interviews will be offered on a rolling basis. Colorado Succeeds is an equal opportunity employer.

Interested applicants should submit a cover letter and resume to:
jobs@coloradosucceeds.org Please indicate “Policy & Research Fellow” in the subject line.